



10/1/2023

Campus Security Act Disclosure Statement

The Campus Security Act (Public Law 102-26) requires postsecondary institutions to disclose the number of instances in which certain specific types of crimes have occurred in any building or on any property owned or controlled by this institution which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by this institution. In compliance with that law, the following reflects this institution's crime statistics for the period between 1/1/2020 and 12/31/2022.

The office manager is responsible to annually update the campus security information for all prospective students, current students, and employees.

The following criminal offenses, published each year and must be reported no later than October 1 of each year, include any crime statistics that occurred on campus during the previous three calendar year periods.

Criminal Offense: 2022	Total occurrences On Campus		
	2020	2021	2022
A) Murder/non-negligent manslaughter	0	0	0
B) Manslaughter by negligence	0	0	0
C) Rape	0	0	0
D) Fondling	0	0	0
E) Incest	0	0	0
F) Statutory Rape	0	0	0
G) Robbery	0	0	0
H) Aggravates Assault	0	0	0
I) Burglary	0	0	0
J) Motor vehicle theft (do not include theft from a motor vehicle)	0	0	0
K) Arson	0	0	0

Criminal Offense: 2022	Total occurrences Non Campus building/property		
	2020	2021	2022
A) Murder/non-negligent manslaughter	0	0	0
B) Manslaughter by negligence	0	0	0
C) Rape	0	0	0
D) Fondling	0	0	0
E) Incest	0	0	0
F) Statutory Rape	0	0	0
G) Robbery	0	0	0
H) Aggravates Assault	0	0	0
I) Burglary	0	0	0
J) Motor vehicle theft (do not include theft from a motor vehicle)	0	0	0
K) Arson	0	0	0

Criminal Offense: 2022	Total occurrences on public property		
	2020	2021	2022
A) Murder/non-negligent manslaughter	0	0	0
B) Manslaughter by negligence	0	0	0
C) Rape	0	0	0
D) Fondling	0	0	0
E) Incest	0	0	0
F) Statutory Rape	0	0	0
G) Robbery	0	0	0
H) Aggravates Assault	0	0	0
I) Burglary	0	0	0
J) Motor vehicle theft (do not include theft from a motor vehicle)	0	0	0
K) Arson	0	0	0

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Criminal Offense: 2020	Total occurrences of hate crimes								
	Category of Bias for crimes								
	Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
A) Murder/non-negligent manslaughter	0	0	0	0	0	0	0	0	0
B) Manslaughter by negligence	0	0	0	0	0	0	0	0	0
C) Rape	0	0	0	0	0	0	0	0	0
D) Fondling	0	0	0	0	0	0	0	0	0
E) Incest	0	0	0	0	0	0	0	0	0
F) Statutory Rape	0	0	0	0	0	0	0	0	0
G) Robbery	0	0	0	0	0	0	0	0	0
H) Aggravates Assault	0	0	0	0	0	0	0	0	0
I) Burglary	0	0	0	0	0	0	0	0	0
J) Motor vehicle theft (do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
K) Arson	0	0	0	0	0	0	0	0	0
L) Simple Assault	0	0	0	0	0	0	0	0	0
M) Larceny-theft	0	0	0	0	0	0	0	0	0
N) Intimidation	0	0	0	0	0	0	0	0	0
O) Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0

Crime: 2022	Total occurrences on Campus		
	2020	2021	2022
A. Domestic violence	0	0	0
B. Dating violence	0	0	0
C. Stalking	0	0	0

Crime: 2021	Total occurrences on Non Campus building/property		
	2020	2021	2022
A. Domestic violence	0	0	0
B. Dating violence	0	0	0
C. Stalking	0	0	0

Crime: 2020	Total occurrences on Public property		
	2020	2021	2022
A. Domestic violence	0	0	0
B. Dating violence	0	0	0
C. Stalking	0	0	0

Crime: Number of Arrests on Campus			
	2020	2021	2022
A. Weapons: carrying, possessing, etc.	0	0	0
B. Drug abuse violations	0	0	0
C. Liquor law violations	0	0	0

Crime: Number of Arrests non-Campus buildings/property			
	2020	2021	2022
A. Weapons: carrying, possessing, etc.	0	0	0
B. Drug abuse violations	0	0	0
C. Liquor law violations	0	0	0

Crime: Number of Arrests-public property			
	2020	2021	2022
A. Weapons: carrying, possessing, etc.	0	0	0
B. Drug abuse violations	0	0	0
C. Liquor law violations	0	0	0

Crime: Number of persons referred for	Disciplinary Action-On Campus		
	2020	2021	2022
A. Weapons: carrying, possessing, etc.	0	0	0
B. Drug abuse violations	0	0	0
C. Liquor law violations	0	0	0

Crime: Number of persons referred for	Non-campus buildings/property		
	2020	2021	2022
A. Weapons: carrying, possessing, etc.	0	0	0
B. Drug abuse violations	0	0	0
C. Liquor law violations	0	0	0

Crime: Number of persons referred for	Public property		
	2020	2021	2022
A. Weapons: carrying, possessing, etc.	0	0	0
B. Drug abuse violations	0	0	0
C. Liquor law violations	0	0	0

Of those crimes that occurred On Campus, in On-Campus Student Housing Facilities, on or in Non-campus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded Arrests and disciplinary actions cannot be unfounded.

	Public property		
	2020	2021	2022
A. Total unfounded crimes	0	0	0

Caveat: If you have changes prior years' data, you must add a caveat explaining the change. Use the following format: "for (YEAR), Line (X) was changed from (A) to (B) because(REASON)."

Hate Offenses:

The school must report by category of prejudice the following crimes reported to local police agencies or to a campus security authority that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability, as prescribed by the Hate Crimes Statistics Act (28 U.S.C. 534) occurred.

Crimes Against Women-Definitions of:

On March 7, 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013(VAWA) (Pub. Law 113-4). The HEA defines the new crime categories of domestic violence, dating violence, and stalking in accordance with section 40002(a) of the Violence Against Women Act of 1994 as follows:

1. "Domestic violence" means a "felony or misdemeanor crime of violence committed by—
 - A current or former spouse of intimate partner of the victim,
 - A person with whom the victim shares a child in common,
 - A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
 - A person similarly situated to a spouse of the victim under the domestic of family violence laws of the jurisdiction receiving grant monies [under the VAWA],
 - Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction"
2. "Dating violence" means "violence committed by a person—
 - Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - Where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - The length of the relationship;
 - The type of the relationship; and
 - The frequency of interactions between the person involved in the relationship."
3. "Stalking" means "engaging in a course of conduct directed at a specific person that would cause a reasonable person to--
 1. Fear for his or her safety or the safety of others; or
 2. Suffer substantial emotional distress.

If you believe you are a victim of any of these situations, you can and should seek out help and assistance from the following agencies: Contact the school president or office manager.

Who to contact to report an incident at the Institution	School President: Jill Ward Office Manager: Kari McCall
Local Law enforcement agency to report an incident	Rogers Police Department: 479-621-1172 Bentonville Policy Department: 479-271-3170
Agencies and contacts in your local area that can provide assistance to anyone who believes they are a victim.	Peace At Home Family Shelter: 479-777-8310 Northwest Arkansas Women's Shelter: 479-246-9999 Crisis Intervention Center: 479-756-1995

General Information:

1. This institution does not employ campus security personnel but encourages both its employees and students to immediately report suspected criminal activity or other emergencies to the nearest available instructor or administrator, institutional official and/or in the event of emergency to directly contact local law enforcement or other emergency response agencies by dialing (911).

2. All students and employees are required to report any crime or emergency to their institutional official promptly. If a student or employee wishes to report a crime on a voluntary or confidential basis, the institutional official will be prepared to record and report the crime, but not the name of the informant. The student or employee may, in order to maintain confidentiality, submit the information in writing to his/her institutional official without signature. If the student wishes to maintain confidentiality, the student will contact his/her teacher of school official who in turn will contact the nearest supervisor to report criminal actions or emergencies to the appropriate agency by calling (911).

Preparation for the Annual Disclosure of Crime Statistics report is obtained by the institution's secretary who contacts the correct policy department district for statistics and the institution's "Daily Incident Log", and then records those statistics.

3. Only students, employees and other parties having business with this institution should be on the institutional property. The Academy of Professional Cosmetology reserves the right to ask any visitor, student, staff, or patron to leave the facility following any disruptive behavior. In addition, students and employees present on institutional property during periods of non-operation without the express permission of the appropriate institutional official(s) shall also be viewed as trespassing and may also be subject to a fine and/or arrest.

4. The institution currently has no procedures for encouraging or facilitating pastoral or professional counseling (mental health or otherwise), other than the student or employee is encouraged to see such aid.

5. Though this institution does not offer regularly scheduled crime awareness or prevention programs, students are encouraged to exercise proper are in seeing to their own personal safety and the safety of others. The following is a descript of policies, rules and programs designed to inform students and employees about the prevention of crimes on campus.

- a) Do not leave personal property in classrooms
- b) Report to your institutional official, any suspicious persons.
- c) Always try to walk in groups outside the school premises.
- d) If you are waiting for a ride, wait within sign of other people.
- e) Employees (staff and faculty) will close and lock all doors, window, blinds, and turn off lights when leaving a room.
- f) The "Crime Awareness and Campus Security Act" is available upon request to students, employees (staff and faculty) and prospective students.
- g) The school has no formal program, other than orientation, that disseminates this information. All information is available upon request.
- h) Information regarding any crimes committed on the campus or leased/attached properties (parking lot) will be available and posted in a conspicuous place within two (2) business days after reporting of the crime and be available sixty (60) business days during normal business hours, unless the disclosure is prohibited by law, would jeopardize the confidentiality of the victim, or any ongoing criminal investigation, the safety of an individual, cause a suspect to flee evade detection: or result in the destruction of evidence. Once the reason for the lack of disclosure is no longer in force, the institution must disclose the information. If there is a request for information that is older than sixty (60) days, that information, must be made available within two (2) business days of the request.

6. All incidents shall be recorded in the institutions "daily incident log" located on campus in the admissions office. The log includes the date, time location, incident reported, and disposition of incident and the name of the person who took the report. The report must be entered in the log with two (2) business days after it is report to the school's official, unless that disclosure is prohibited by law, or would endanger the confidentiality of the victim.

7. This institution does not permit the sale, possession or consumption of alcoholic beverages on school property and adheres to an enforces all state underage-drinking laws.

8. The institution does not permit the possession, use or sale of illegal drugs by its employees and students and adheres to and enforces all state and Federal drug laws. The violations of these policies by students or employees may result in expulsion, termination and/or arrest.

9. Information concerning drug and alcohol abuse education program are posted on campus and is distributed annually to students and staff.

10. Sexual assaults (criminal offenses) on campus will be reported immediately to the institution's official, who will report it to (911) emergency and police units. The person who was victimized will be encouraged to seek counseling at a rape crisis center and to maintain all physical evidence until such time as that person can be properly transported to a hospital or rape crisis center for proper treatment. This institution has zero tolerance for such assault; the violation of this policy by student or employees may result in expulsion, while investigations are being followed, termination and/or arrest.

11. In the event of a sex offense should occur on campus, the victim should take the following steps:

- * Report the offense to the school administration.
- * Preserve any evidence as may be necessary to the proof of the criminal offense.
- * Request assistance, if desired, from school administration in reporting the crime to local law enforcement agencies.
- * Request a change in the academic situation if necessary.

12. On campus disciplinary action in cases of alleged sexual assault will be based on the findings of the law enforcement agency investigating the facts pertaining to the crime and other mitigating circumstances.

13. These records are available upon request through the administrative offices.

14. Information for crime victims about disciplinary proceedings. The institution must, upon written request, disclose to the accuser and the accused, of any crime of violence, or a non-forcible sex offense, the result of any institutional disciplinary proceedings that arises from an allegation of dating violence, domestic violence, sexual assault, or stalking, the school's procedures for the accused and the victim to appeal the result of the institutional disciplinary proceeding, any changes to the result, and when such results will become final. If the alleged victim is deceased as a result of the crime or offense, the information shall be provided, upon written request to the next of kin of the alleged victim. This provision applies to any disciplinary proceeding conducted by the institution on or after August 14, 2009.

15. As part of the Crime Control and Law Enforcement Act of 1994, the institution is required to make the following link/information available to the campus community where information can be accessed regarding registered sex offenders:

Link: <http://www.bentoncountysheriff.org/sexoffenders.aspx> or <http://acic.org/registration/index/htm>

***students and employees should refer to the following persons or agency when reporting or seeking help on a criminal incident: Jill Ward, Kari McCall. If both are not available, report to the instructor in charge.

Policy/Operating Procedure: Security Report-Missing Person

The Academy of Professional Cosmetology does not provide on-campus housing; therefore, in accordance with US Department of Education and HEA Sec. 488(g) amended HEA Sec. 485 (20 U.S.C. 1092): added HEA Sec. 485 (j), we do not have a "Missing Person Notification Policy".

Daily Incident Report

Date: _____ Time: _____ Location: _____

Incident Reported:

Witnesses: _____

Person who took the report: _____

Reporter Notes:
